



**Development Services Department**

3521 NW 43rd Avenue Lauderdale Lakes, Florida 33319-5599

Mon-Thurs: 8:00am-3:30p-Friday Closed to the Public

|Inspections: 954-535-2481

Phone: 954-535-2480|Fax: 954-731-5309

[permits@lauderdalelakes.org](mailto:permits@lauderdalelakes.org)

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**CHANGE OF CONTRACTOR/SUBCONTRACTOR**

In Accordance with South Florida Building Code Regulations, Section 304.4 Paragraph (D)  
“Revocation Permit”

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**OWNER**

Permit#

\_\_\_\_\_

Owner’s Name:

\_\_\_\_\_

Owner’s Phone#:

\_\_\_\_\_

Owner’s Address:

\_\_\_\_\_

Job Address:

\_\_\_\_\_

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**ORIGINAL CONTRACTOR/SUBCONTRACTOR**

Contractor’s Name \_\_\_\_\_

Contractor’s Address \_\_\_\_\_

Contractor’s License # \_\_\_\_\_

Contractor’s Phone# \_\_\_\_\_



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I/We certify that the above statements are true and represent an accurate representation of the facts. Further, I/We agree to hold the City of Lauderdale Lakes, its agent and authorized personnel, harmless, and relieve them from any responsibility for damages, costs or expenses, including but not limited to attorney's fees, resulting from the suspension/change of contractor of the subject permit or the issuance of a new permit.

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**ORIGINAL CONTRACTOR/SUBCONTRACTOR**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Type of Identification: \_\_\_\_\_

**Notary**

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

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**NEW CONTRACTOR/SUBCONTRACTOR**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Type of Identification: \_\_\_\_\_

**Notary**

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_



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### FLORIDA BUILDING CODE

**104.9.4.4** Upon request of the owner and/or permit holder an investigation by the Building Official to determine that the work has been abandoned or that the contractor is unable or unwilling to complete the contract a second permit may be issued where there is a change of Contractor without the initial permit being revoked or suspended.

**104.9.4.41** the foregoing will be permitted only when the following stated persons have filed with the Building Official a letter stating the reason for a second permit being required and holding the Building Official harmless from legal involvement. All interested parties shall be notified before action is taken.

- Where a prime contractor is the permit holder the owner shall file such hold-harmless letter.
  
- Where a sub-contractor or specialty contractor is the permit holder the owner and prime contractor shall both file such hold harmless letters.

#### **Required for Change of Contractor**

- Change of Contractor Form
- New Permit Application with new Contractor information
- Hold Harmless form