



---

## UTILITY EASEMENT CONTACT SHEET

**AT&T/BELLSOUTH** 8601 W Sunrise Boulevard, Plantation FL 33322 • 954-723-2401

*Please send a copy of survey with marked construction location*

Contact: Fax 954-476-4585

OR Email [g30576@att.com](mailto:g30576@att.com) on Subject Line – Easement, your address & City (Example –  
Easement, 8601 W Sunrise Blvd, Plantation

Easement release requests are to be sent via **fax or US mail** only and will be returned by fax or US mail.

*Please DO NOT FAX AND EMAIL, this only delays the process because of duplication.*

Please call 811 for cable locations at least 48 hours prior to digging.

---

### **BROWARD COUNTY WATER & WASTEWATER SERVICES**

2555 West Copans Road, Pompano Beach FL 33069

Contact: Margarita Jaramillo • 954-831-0944 • Fax 954-831-0925

---

### **COMCAST**

2601 SW 145 Avenue, Miramar FL 33027

*Comcast prefers to correspond through email*

Contact: Sherell\_McKay@comcast.com • 754-221-1274

---

### **FLORIDA POWER & LIGHT**

3020 NW 19 Street, Fort Lauderdale FL 33311

*Requires a cable location first (see below)*

*Please send copy of survey with marked construction location*

Contact: Val Jean • 954-717-2072 • Fax 954-717-2118

---

## **72 HOURS BEFORE YOU COMMENCE THE DIG**

### **ONE CALL • SUNSHINE**

*Please call first to locate ALL underground utility locations*

1-800-432-4770 • press 1

Call 72 hours before commencing the dig. They will contact the utility companies to  
Make the appropriate markings. From the time the marks are made, begin the work  
Within five (5) days.

**INDEMNIFICATION AGREEMENT**

(If on canal other than C-13 only)

I/we, the undersigned, desire to construct \_\_\_\_\_  
In the Utility Easement on my property,

Address \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_

I/we, heirs and successors in title, do hereby agree that it will be my/our responsibility to remove the \_\_\_\_\_ at our expense and at no cost to the City, should the City require same to be done for use of the Easement. I/we further agree to indemnify and save harmless the City, its agents or employees for all suits and actions of every name and description which may result from or on account of any injuries or damages received by any person, persons or property, caused directly or indirectly as a result of the \_\_\_\_\_ being within the Easement.

\_\_\_\_\_  
Witness's Signature

\_\_\_\_\_  
Witness's Printed Name

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Printed Name

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Printed Name

STATE OF FLORIDA )

COUNTY OF )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by \_\_\_\_\_ and \_\_\_\_\_ who is/are personally  
known to me or who has/have produced identification and who did/did not take an oath.

Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission expires \_\_\_\_\_ Notary Public, State of Florida

Signature of Notary \_\_\_\_\_

Type/Print Name of Notary \_\_\_\_\_

Serial Number/Notary Certificate Number (if any \_\_\_\_\_

For: The City of Lauderdale Lakes  
Community Development Department  
3521 NW 43<sup>rd</sup> Avenue  
Lauderdale Lakes, FL 33319  
(954) 535-2480

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Individual

**INDEMNIFICATION AGREEMENT**

(Encroachment - Utility Easement)

Property Address:

\_\_\_\_\_

Property Legal Description:

\_\_\_\_\_

Description of Improvements:

\_\_\_\_\_

I/We, heirs and successors in title, do hereby agree that it will be my/our responsibility to maintain or remove the "Improvements" at our expense and at no cost to the County; should the County require same to be done for use of the Easement. I/We, further agree to indemnify and save harmless the County, its agents or employees for all suits and actions of every name and description which may result from or on account of any injuries or damages received by any person, persons or property, caused directly or indirectly as a result of the "Improvements" being within the easement.

This Indemnification Agreement shall be binding upon the property Owner, its heirs, successors, legal representatives and assigns. This Agreement will run with the land and shall be recorded in the Public Records of Broward County.

(signed by property owner(s) on the following page)

APPROVED BY Broward County Water and Wastewater Services  
Telephone 954-831-0741  
2555 West Copans Road, Pompano Beach, Florida 33069

Signature:

Date:

\_\_\_\_\_

Type Name:

\_\_\_\_\_

\_\_\_\_\_

IN WITNESS WHEREOF property owner(s) have caused its name to be hereunto signed.

Signature:

\_\_\_\_\_

Type Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

Signature:

\_\_\_\_\_

Type Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

WITNESSES

Witness One  
Signature:

\_\_\_\_\_

Witness Two  
Signature:

\_\_\_\_\_

Witness One  
Typed Name:

\_\_\_\_\_

Witness Two  
Typed Name:

\_\_\_\_\_

ACKNOWLEDGEMENT

State of: \_\_\_\_\_

Date: \_\_\_\_\_

County of: \_\_\_\_\_

The foregoing instrument was acknowledged before me this date by

who \_\_\_\_\_ Type of Identification Produced: \_\_\_\_\_

Notary Signature:

(NOTARY SEAL)  
(not required if digitally signed by Notary)

Type Name:

\_\_\_\_\_

\_\_\_\_\_

Individual

**INSTRUCTIONS FOR  
INDEMNIFICATION AGREEMENT**

(Encroachment - Utility Easement)

Property Address: (1)

\_\_\_\_\_

Property Legal Description: (2)

\_\_\_\_\_

Description of Improvements: (3)

\_\_\_\_\_

I/We, heirs and successors in title, do hereby agree that it will be my/our responsibility to maintain or remove the "Improvements" at our expense and at no cost to the County; should the County require same to be done for use of the Easement. I/We, further agree to indemnify and save harmless the County, its agents or employees for all suits and actions of every name and description which may result from or on account of any injuries or damages received by any person, persons or property, caused directly or indirectly as a result of the "Improvements" being within the easement.

This Indemnification Agreement shall be binding upon the property Owner, its heirs, successors, legal representatives and assigns. This Agreement will run with the land and shall be recorded in the Public Records of Broward County.

(signed by property owner(s) on the following page)

APPROVED BY Broward County Water and Wastewater Services  
Telephone 954-831-0741  
2555 West Copans Road, Pompano Beach, Florida 33069

Signature: (4)

Date: (4)

\_\_\_\_\_  
(4)

Type Name:

IN WITNESS WHEREOF party of the First Part has caused its name to be hereunto signed.

Signature: (5) \_\_\_\_\_

Type Name: (6) \_\_\_\_\_

Address: (7) \_\_\_\_\_

Signature: (8) \_\_\_\_\_

Type Name: (9) \_\_\_\_\_

Address: (10) \_\_\_\_\_

WITNESSES

Witness One Signature: (11) \_\_\_\_\_

Witness Two Signature: (11) \_\_\_\_\_

Witness One Typed Name: (12) \_\_\_\_\_

Witness Two Typed Name: (12) \_\_\_\_\_

ACKNOWLEDGEMENT

State of: (13) \_\_\_\_\_

Date: (15) \_\_\_\_\_

County of: (14) \_\_\_\_\_

The foregoing instrument was acknowledged before me this date by (16) \_\_\_\_\_

who (17) \_\_\_\_\_ Type of Identification Produced: (18) \_\_\_\_\_

Notary Signature: (19) \_\_\_\_\_

(NOTARY SEAL)  
(not required if digitally signed by Notary)  
(21)

Type Name: (20) \_\_\_\_\_

## Instructions

This COMPLETED AGREEMENT must be accompanied by a copy of the property legal survey and Deed of Ownership, which is waived if the Indemnification Agreement is related to an active Utility Connection Permit project.

There is a \$20.00 Indemnification Agreement processing fee which is waived if the Indemnification Agreement is related to an active Utility Connection Permit project. WWS will accept cash or a check as payment, but not a credit card.

For a Utility Connection Permit project, the completed Agreement should be delivered to the WWS Development Coordinator assigned to the project. For all other cases, the completed Agreement, the survey, the copy of the deed and the processing fee can be mailed or delivered in person to:

Broward County Water and Wastewater Services  
2555 West Copans Road  
Pompano Beach, Florida 33069  
Attention: Don Perron (954-831-0944)

WWS will accept legible printing instead of typing or selecting as described below.

- (1) Type in the address of the property.
- (2) Type in the legal description of the property. This is generally found on the Survey drawing of the property or on the Deed of Ownership.
- (3) Type in a description of the improvements to be installed within the easement, for example:  
chain link fence or decorative paver bricks
- (4) Will be completed by WWS staff.
- (5) Signature of property owner. See below.
- (6) Type in the name of the property owner as shown on the deed.
- (7) Type in the address of the property owner.
- (8) Signature of second property owner as shown on the deed; required only if property ownership is in two names. See below.
- (9) Type in the name of the second property owner; required only if signed by a second property owner.
- (10) Type in the address of the second property owner; required only if signed by a second property owner.
- (11) Signature of witnesses. See below.
- (12) Type in the name of the witness.
- (13) Select (or type in) the State in which the document was notarized.
- (14) Type in the County (or local equivalent) in which the document was notarized.
- (15) Select (or type in) the date the document was notarized.
- (16) Type in the name or names of the property owner(s). (Same as #6 and #9)
- (17) Select (or type in) how the property owner(s) are known to the notary.
- (18) Type in the type of identification produced; required only if 'Produced Identification' was selected for #17.
- (19) Signature of notary. See below.
- (20) Type in name of notary.
- (21) Affix notary seal; not required if document is digitally notarized.

Two methods of signature are acceptable:

- (a) The document can be printed, then the paper document signed using pen and ink;
- (b) The document can be digitally signed, which requires each signatory to have a digital certificate.

While either method is acceptable, mixing the two methods in the same document is not acceptable.

PERMIT AGREEMENT

Name of Utility Florida Power and Light Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

I propose to apply for a city permit to erect a \_\_\_\_\_

in the Utility Easement on my property at \_\_\_\_\_

the legal description of this property being Lot \_\_\_\_\_ Block \_\_\_\_\_, \_\_\_\_\_ Subdivision  
A brief description of the dimensions of this construction and its location from the property line, etc. is as follows: \_\_\_\_\_

\_\_\_\_\_. In the event that you have no objection to this project, will you please complete this form and return to me at:

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

I understand that your company will not be responsible in any way for repairs to, or replacement of, any portion of this \_\_\_\_\_, and that any removal or replacement of this construction necessary for your use of the Utility Easement will be done at my expense. I further understand that I will assume full responsibility for injuries or damages resulting in connection with this construction, including any damages incurred to your company's facilities during construction, and I agree that no equipment shall be used in this construction that is capable of coming or will come within 10' of any overhead lines.

\_\_\_\_\_  
Owner's Signature

We agree to the proposed construction under the circumstances and conditions described above.

\_\_\_\_\_  
Representative Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



PERMIT AGREEMENT

Name of Utility AT&T / Bellsouth Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

I propose to apply for a city permit to erect a \_\_\_\_\_

in the Utility Easement on my property at \_\_\_\_\_

the legal description of this property being Lot \_\_\_\_\_ Block \_\_\_\_\_, \_\_\_\_\_ Subdivision  
A brief description of the dimensions of this construction and its location from the property line, etc. is as follows: \_\_\_\_\_

\_\_\_\_\_ In the event that you have no objection to this project, will you please complete this form and return to me at:

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

I understand that your company will not be responsible in any way for repairs to, or replacement of, any portion of this \_\_\_\_\_, and that any removal or replacement of this construction necessary for your use of the Utility Easement will be done at my expense. I further understand that I will assume full responsibility for injuries or damages resulting in connection with this construction, including any damages incurred to your company's facilities during construction, and I agree that no equipment shall be used in this construction that is capable of coming or will come within 10' of any overhead lines.

\_\_\_\_\_  
Owner's Signature

We agree to the proposed construction under the circumstances and conditions described above.

\_\_\_\_\_  
Representative Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

PERMIT AGREEMENT

Name of Utility Comcast

Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

I propose to apply for a city permit to erect a \_\_\_\_\_  
in the Utility Easement on my property at \_\_\_\_\_

the legal description of this property being Lot \_\_\_\_\_ Block \_\_\_\_\_, \_\_\_\_\_ Subdivision  
A brief description of the dimensions of this construction and its location from the property line, etc. is as  
follows: \_\_\_\_\_

\_\_\_\_\_ In  
the event that you have no objection to this project, will you please complete this form and return to me at:

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

I understand that your company will not be responsible in any way for repairs to, or replacement of, any  
portion of this \_\_\_\_\_, and that any removal or replacement of this construction  
necessary for your use of the Utility Easement will be done at my expense. I further understand that I will  
assume full responsibility for injuries or damages resulting in connection with this construction, including any  
damages incurred to your company's facilities during construction, and I agree that no equipment shall be used  
in this construction that is capable of coming or will come within 10' of any overhead lines.

\_\_\_\_\_  
Owner's Signature

We agree to the proposed construction under the circumstances and conditions described above.

\_\_\_\_\_  
Representative Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



## **Comcast Easement Agreement Execution Instructions**

( NOTE )

### Comcast Receives Easement Consent Forms For Broward and Dade Counties via an E-Fax Server

1. Fax your easement consent forms to: Leonard Maxwell-Newbold @ 1-954-534-7083
2. Easement agreements with return fax numbers shall be returned within 48 Hours.
3. All other agreements shall be returned via the US Mail.
4. Please include a survey with your easement consent form.
5. You can e-mail your request to me at: [leonard\\_maxwell-newbold@cable.comcast.com](mailto:leonard_maxwell-newbold@cable.comcast.com)
6. You can also mail your request to me at:

**Comcast.**

Leonard Maxwell-Newbold  
2601 SW 145<sup>th</sup> Ave  
Miramar, FL 33027

**Thank You !**

Leonard Maxwell-Newbold

**Comcast.**

Regional Permit Administrator / Comcast / Southern Division ( RDC )  
2601 SW 145th Ave Miramar, FL 33027  
1-954-447-8405 ( office ) / 1-954-534-7083 ( fax )